

EXHIBIT DETAILS



Exhibit Details

Conference Date:

October 19-21, 2016

Exhibit Hall Schedule & Hours:

Wednesday, October 19, 2016

6:00 pm — 7:00 pm President and Exhibitors Welcome Reception (In the Exhibit Hall)

Thursday, October 20, 2016

7:00 am — 3:20 pm Exhibit Hall Open
7:00 am — 8:00 am Breakfast in the Exhibit Hall
10:15 am — 10:45 am Network and refreshment break with exhibitors
12:25 pm — 1:10 pm Lunch with exhibitors in exhibit hall
2:50 pm — 3:20 pm Networking Break with Exhibitors

Friday, October 21, 2016

7:00 am — 8:00 am Breakfast in the Exhibit Hall
10:00 am — 10:30 am Networking Break in the Exhibit Hall
12:10 pm — 1:10 pm Networking Lunch with Exhibitors and Spotlight Presenters
1:20 pm — 6:00 pm Exhibit Hall Closes and Teardown

Set-up Schedule:

Wednesday, October 19, 2016

11:00 am—4:30 pm

(Booth set-up must be complete by Wednesday, October 19, 5:00 pm)

Breakdown Schedule:

Friday, October 21, 2016

1:10 pm—4:30 pm

Booth Rate:

\$2,400 (before August 11)

\$2,600 (after August 11)

Booth Includes:

- One pipe and draped 10' x 10' booth
- 7"x 44" identification sign
- • Registration for two exhibitors to attend all conference sessions and other functions, includes conference materials.

Note: Table and chairs are NOT PROVIDED with booth rental.

Either free-standing or table-top displays are allowed. Any equipment may be rented; however, the display and other materials in the booth may not block lines of vision into neighboring booths.

Service Contractor:

Furnishings and equipment can be provided by George E. Fern Company. Order forms are included in the exhibitor service kit sent once your exhibit space is confirmed. You may contact them as follows:

George E. Fern Company

2310 Old Steele Creek Road

Charlotte, NC 28208

704.398.7440; Fax: 704.398.7444

Items available include (see exhibit service kit for complete details and charges):

- Tables, chairs, other furniture
- Shipping, drayage services
- Electricity for lights and computer
- Computers, monitors
- Direct telephone lines
- Carpet.

Services:

All services must be requested, and in some cases paid for, prior to arrival. No services will be available on site. **All charges are the responsibility of the individual exhibitor.**

Displays:

Displays and exhibitor equipment such as audio visual, computer, or business machine equipment may be used to enhance your exhibit. **All equipment must be approved in advance by ACCC.** Please see the official Exhibitor Rules & Regulations for further details. ACCC reserves the right to prohibit or require the removal of any display or exhibit deemed unsuitable in accordance with show rules and regulations. All exhibits are to conform to applicable safety, health, and fire codes.

Prize Contests

We encourage you to offer a prize of some kind, with a winner to be selected by a drawing during the Exhibit Reception. ACCC will post a list of prizes to be offered on the meeting website.