

Luckow Infusion Seek and Find Exercise

NAME: _____ DATE: _____

Directions: Complete this exercise by filling in the blanks, listing and doing any tasks as directed. Try to do this exercise by yourself as it will help you become familiar with the unit on which you will be working.

1. The unit's main phone number is: _____
2. One additional phone extension on this unit is: _____
3. What is the pharmacist's phone number? _____
4. What is the pharmacy phone number? _____
5. What is the fax number for the nurses' station? _____
6. What is the fax number for the front desk and clerical staff? _____
7. What is the retail pharmacy phone number? _____
8. What is the number for security? _____
9. What is our lab's phone number? _____
10. How do you find a physician's office phone number?

11. Where is our daily schedule and assignment sheet? _____
12. What is the average patient assignment for each nurse today and how did you find who was assigned? _____
13. The room numbers for our unit begin with _____ and end with _____.
14. How many private rooms do we have? _____ What patients do we prioritize for those rooms? _____
15. What is the difference between a patient whose record is in a binder or on a clipboard?

16. Where can you find a fire extinguisher on our unit? _____
17. Locate two AEDs on our floor. Where are they? _____
18. Where is the map of our building and parking lot? _____
19. What areas do we cover in case of emergency? _____
20. Where is our chemo spill kit? _____
21. Where is our list of antidotes for extravasations? _____
22. Where is our chemotherapy policy? _____
23. Where are our wheelchairs and stretcher stored? _____
24. A patient advised that they had labs drawn in a physician's office yesterday. You look and do not see the results in the lab documentation. Where else would you look?

25. How would you find results for a patient's MUGA scan and why would you need this information?

26. You need to dispose of a large amount of chemotherapy. What color container would you dispose of it in and where would you find it? _____
27. What color container would you dispose of empty chemotherapy bags in and where would you find it? _____
28. What is the name of our social worker? _____
29. How would you reach the social worker? _____
30. What are the cafeteria hours? _____
31. Where do we treat patients on weekends and holidays? _____
32. What is the phone number for that area? _____
33. Where would you find a post-transfusion instruction form to give patients?

34. Where would you find:

Oxygen tank: _____

Oxygen tubing and or non-rebreather mask _____

Nebulizer _____

Empty chemo container _____

Carrier containing supplies for therapeutic phlebotomy _____

IV solutions _____

Linens _____

Paper for the fax or copy machine _____

Juice or cookies for a patient _____

Ginger or lavender inhaler _____

Directions for inhalers _____

35. Who would you notify if the supply for IV tubing was low? _____

36. Who do you call if we need more oxygen tanks? _____

37. Who do you call if a patient care area needs additional cleaning? _____

38. What floor is pain management located on? _____

39. On what floor will you find the Fertility Center on? _____

40. What floor is the Boutique located on? _____ What services do they offer? _____