

The KentuckyOne Health CT Lung Cancer Screening Program – Step by Step

1. The PCP has decided a patient needs a low-dose CT lung cancer screening. **For Medicare patients**, the provider has authorized **patient counseling and shared decision-making (procedure code G0296)** by himself/herself or other healthcare personnel (PA, APRN, or Clinical Nurse Specialist). **The provider ensures the patient meets the age criteria***, a **30 pack-year history and, if no longer smoking, has quit <15 years ago.**

*Age Criteria: Major payers are 55 – 79 or 80. Medicare is 55 – 77

2. **a.** The PCP office **completely fills out top** of Questionnaire/Order form with patient’s input. Below the dotted line on the form is the physician order. **The authorized provider signs** (we need printed name, office number and fax number as well).

OR

b. (For commercial insurance/ non-Medicare) The PCP office directs the patient to call us at 855.34KYONE (855.345.9663). We will fill out the top part of the form with the patient, and fax it over to the PCP office for the authorized provider’s signature.

3. The signed order is faxed to **Cancer Prevention Services (CPS)** at **502.210.4475**.
4. Our Cancer Prevention Services (CPS) Oncology Patient Coordinators (with signed order in hand):
 - a. Will contact the patient to ensure criteria and do a conference call with facility schedulers to schedule the CT lung screening. For those needing **prior-auths, screenings will be scheduled 2-3 weeks out.**
 - b. Will scan / fax the signed order with the date/time/location to the facility.
 - c. Will enter all patient info into our Lung Cancer Screening Data Base.
 - d. **Will scan/fax the signed order (with scheduled facility, date, and time) to PCP’s referral personnel for prior authorization to be obtained. Once obtained, the referral staff calls/faxes the prior authorization number to the facility as routinely done with other outpatient procedures.**
5. Two - three business days after the screening is done, CPS will follow up with the ordering PCP to ensure they have received the results and have contacted the patient. This is done by faxing over a follow-up results form (with a copy of the screening results) to the PCP’s office, asking the PCP if he/she agrees with the recommendations of the radiologist.
6. The PCP fills out the follow-up form and returns it to CPS via the fax number at the bottom of that form.
7. CPS tracks and monitors any follow-up testing via our Oncology Patient Navigator.

Please, feel free to contact Hilary Deskins with any questions regarding the above process.

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For all CTLS forms, go to: <http://www.kentuckyonehealth.org/physician-order-ct-lung-screening>